Form 3D

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| REFERRAL BY SMALL BUSINESS COMMISSIONER  **Magistrates Court of South Australia (Civil Division)**  [www.courts.sa.gov.au](http://www.courts.sa.gov.au)  *Retail and Commercial Leases Act 1995*  Section 20(6) | | | | | | | | Court Use  Date Filed  Date of Posting | |
|  | | | | | | | | | |
| Trial Court |  | | | | | Action No |  | | |
| Address |  | | | |  | |  | |  |
|  | *Street* | | | | *Telephone* | | *Facsimile* | | *DX* |
|  |  | |  |  | |  | | | |
|  | *City/Town/Suburb* | | *State* | *Postcode* | | *Email Address* | | | |
| **Referee (Small Business Commissioner)** | | | | | | | | | |
| Address |  | | | |  | |  | |  |
|  | *Street* | | | | *Telephone* | | *Facsimile* | | *DX* |
|  |  | |  |  | |  | | | |
|  | *City/Town/Suburb* | | *State* | *Postcode* | | *Email Address* | | | |
| Solicitor (if any) | |  | | | | | | | |
| **Lessor/Landlord** | | | | | | | | | |
| Full Name |  | | | | | | | | |
| Address  *(Registered Office, if Body Corporate)* |  | | | |  | |  | |  |
|  | *Street* | | | | *Telephone* | | *Facsimile* | | *DX* |
|  |  | |  |  | |  | | | |
|  | *City/Town/Suburb* | | *State* | *Postcode* | | *Email Address* | | | |
| Solicitor (if any) | |  | | | | | | | |
| **Lessee/Tenant** | | | | | | | | | |
| Full Name |  | | | | | | | | |
| Address  *(Registered Office, if Body Corporate)* |  | | | |  | |  | |  |
|  | *Street* | | | | *Telephone* | | *Facsimile* | | *DX* |
|  |  | |  |  | |  | | | |
|  | *City/Town/Suburb* | | *State* | *Postcode* | | *Email Address* | | | |
| Solicitor (if any) | |  | | | | | | | |
| *You both must attend at the Trial Court for the Directions Hearing fixed by the Court or this application may be decided without you. If the amount claimed is more than $12,000, you may elect at the Directions Hearing to remove this claim from the minor civil jurisdiction and then a higher cost scale applies and you can be represented by a lawyer at the trial. If the amount claimed is $12,000 or less, or if you make no election, a lawyer cannot represent you at the trial (subject to some exceptions in s 38(4)(a) of the Magistrates Court Act 1991) and the minor civil cost scale will apply.* | | | | | | | | | |
| This is a referral by the Small Business Commissioner of a dispute over a security bond of $     .  The relevant retail shop lease is dated the       day of       20     and is for a shop at (please state the name and address of shopping centre) - | | | | | | | | | |
| Briefly state the facts giving rise to this application: | | | | | | | | | |
| Date (Signed on behalf of the Commissioner) | | | | | | | | | |